

CLAIM FORM

Failure to complete form may result in delay

HOW TO GET QUICK ACTION ON YOUR CLAIM

You can help us to act quickly for you, if you:

1. Print your answers to questions.
2. Make sure that you give us ALL the details about your claim.
3. Send us all quotations which you have received for repairs.
4. Be ready to give any information and documents that we may ask for.
5. Forward any letter of demand or other correspondence that you may receive from any third party.

1. POLICY HOLDER

Full Name of Policy Holder: _____
Postal Address: _____
Are you registered for GST purposes? No Yes
What is your ABN _____
Have you claimed an input tax credit on GST against this policy? No Yes
Is the amount you claimed for input tax credit less than 100% of the GST applicable to the premium? No Yes
Specify % amount claimed _____

2. DRIVER *N.B. Attach photocopy of Licence*

Surname: _____ Given Names: _____ D.O.B.: _____
Phone (H): _____ (W): _____ Fax: _____
Licence No.: _____ Class: _____ Expiry Date: _____
Was the driver authorised to use the vehicle?YES / NO

3. VEHICLE

Make: _____ Model: _____ Type: _____ Year: _____
Engine No.: _____ Reg. No.: _____ VIN. No.: _____
Vehicle driveable following accident?YES / NO
If NO, Towing Company: _____ Has account been paid? YES / NO
When and where will the vehicle be available for assessment?: _____
Has the vehicle been modified from original specifications?: _____
Is the vehicle subject to any finance agreement?: _____ Odometer Reading (at time of accident): _____

4. INCIDENT

Date: _____ Time: _____ am/pm
Location – Street: _____ Suburb: _____ Postcode: _____
For what purpose was the vehicle being used?: _____
Were seatbelts in use in your vehicle?YES / NO Alcohol / drugs consumed in the last 24 hours?YES / NO
Speed of your vehicle at time of accident: _____kms p/hr Speed limit for the area: _____kms p/hr Speed of the other vehicle: _____kms p/hr
In your opinion, was the accident your fault?YES / NO If NO, give reason: _____
Did the other driver admit liability?YES / NO Was the accident reported to the Police?YES / NO
Police Officer's Name: _____ Police Station: _____
Did the Police attend the scene of the accident?YES / NO Were driver(s) subject to breathalyser?YES / NO
Result of Breathalyser: _____ Was anyone injured in any vehicle in the accident?YES / NO
If YES, provide full name and details: _____
Supply details of any Police charge against any driver(s): _____

5. THEFT *N.B. Attach photocopy of Registration Papers*

Date and time theft discovered: _____ Name of last person to use vehicle: _____
Address of last person to use the vehicle: _____
Please describe in detail the events leading up to and following the theft: _____
Who discovered the theft?: _____ Has the vehicle been recovered?YES / NO
If YES, when and by whom?: _____
Was the vehicle locked?YES / NO Was the required security system fitted?YES / NO
If YES, was it activated?: _____ Type of security system: _____
Location at time of theft: _____ Reason vehicle was left at this location: _____

How did driver travel home following theft?: _____ Was the theft reported to the Police?YES / NO
 Police Officer's Name: _____ Police Station: _____
 Details of damage to vehicle: _____

6. INDICATE DAMAGED AREA Tick as applicable

- Left Side Right side Front Front left Front right
 Interior Rear Rear left Rear right Nil

7. ACCIDENT CAUSE / ACCIDENT ENVIRONMENT / DRIVING CONDITIONS Tick as applicable

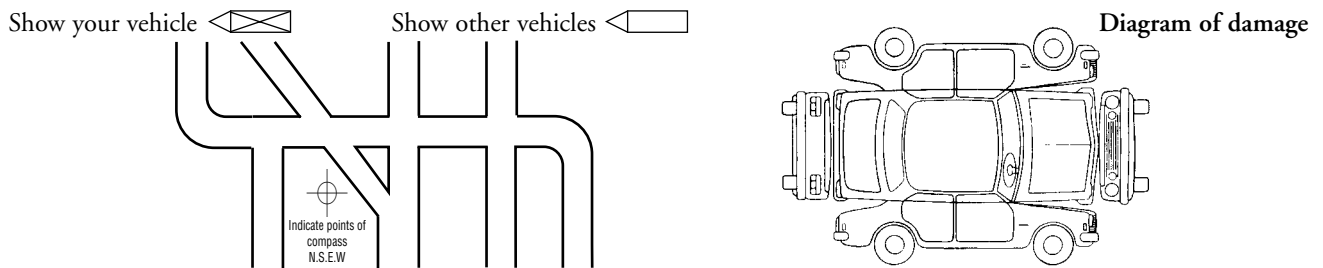
- Damaged whilst parked Changing lanes Hit rear Head on collision Reversing Lost control
 Pulling away from kerb Malicious damage Hit object Unsafe overtaking U-turn Right of way
 Traffic controls (facing driver): Traffic lights Give way Roundabout Stop Nil

8. DESCRIPTION OF EVENT (If insufficient space please attach a separate sheet)

State fully and clearly how accident occurred _____

9. DESCRIPTION OF ACCIDENT (If insufficient space please attach a separate sheet)

Please draw a sketch of the accident site. Show Street Names, Stop, Give Way, Other Road Signs, Traffic Lights, Road Markings, etc.



10. DRIVER OF OTHER VEHICLE

Surname: _____ Given Names: _____
 Address: _____
 Phone (H): _____ (W): _____ Licence No.: _____
 Occupation: _____ Approx. Age: _____
 Name of Registered Owner: _____ Phone: _____
 Address: _____
 Vehicle Make: _____ Model: _____ Type: _____ Year: _____
 Reg. No.: _____ Insurance Company: _____ Policy No.: _____
 Damage to vehicle: _____

11. WITNESS TO INCIDENT

Surname: _____ Given Names: _____
 Address: _____
 Phone (H): _____ (W): _____

12. DECLARATION AND SIGNATURE OF DRIVER

I/We declare that the foregoing details are correct and not misrepresented in any way.
 I/We hereby authorise you as my/our agent to remove the vehicle to any place of storage or repair and take any other action you consider necessary to implement repair or reinstatement of vehicle.
 I/We hereby authorise MB Insurance Group Pty Ltd or its agents to obtain or provide information or documents in relation to this claim from or to another insurance company or an insurance reference bureau or similar organisation.

Name and Signature of Driver: _____
 Name and Signature of Policy Holder: _____ Date: ____ / ____ / ____

MB Insurance claims officers are able to assist with any queries relating to your claim. Please contact our office for assistance. If you have an unresolved complaint or dispute you should first take this up with the manager.

If you are unable to resolve your concerns with the manager you should contact the MB Insurance Consumer Relations area in Sydney on the toll free number 1800 021 156 or you may request your concerns be directed straight to the Consumer Relations section at the Head Office of the insurer on (03) 9855 5640.

Another option available to you if you are not satisfied with the outcome is to contact the Insurance Enquiries and Complaints Limited scheme. This independent service is provided to the insuring public at no cost and aims to resolve complaints quickly and informally. The telephone number for this independent service is 1300 363 683.

Returning Address: The Claims Manager
 MB Insurance Group Pty. Ltd.
 Level 1, 30 Atchison Street
 P.O. Box 361
 St Leonards NSW 1590
 Phone: (02) 9966 9777
 Fax: (02) 9966 9911
 Toll Free: 1800 021 156